

TRAVEL EXPENSE CLAIM

ARB/ASD 262A (REV. 1/2008)

Page 1 of 1 Pages

CLAIMANT'S NAME Linda Adams				SSN OR EMPLOYEE NUMBER On File				DEPARTMENT Cal/EPA			
POSITION Secretary for Environmental Protection			CB/ID NUMBER		DIVISION OR BUREAU Office of the Secretary				INDEX NUMBER		
RESIDENCE ADDRESS On File						HEADQUARTERS ADDRESS 1001 I Street, 25th Floor				TELEPHONE NUMBER 916-324-9214	
CITY On File		STATE		ZIP CODE		CITY Sacramento		STATE CA		ZIP CODE 95814	

(1) MONTH/YEAR March - April 2009		(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS			(6) INCIDENTALS	(7) TRANSPORTATION					(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY
(2)				BREAK-FAST	LUNCH	O.T./L.T, NC, RELO, OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE			
											MILES	AMT		
3/31	16:00	Traveled from Sacramento, CA to San Diego, Ca.				18.00	16.00	T	9.00		0.00		43.00	
4/1		Guest Speaker for the Environmental Breakfast Club. Chaired the California Climate Action Registry Board Meeting, and provided the Dinner Speech at SCRIPPS.		6.00	10.00		6.00			9.00		0.00	31.00	
4/2	22:00	Welcome remarks and attended the CCAR Navigating the American Carbon World Conference, and various meetings.		6.00	10.00	18.00	6.00			9.00		0.00	49.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
(10) SUBTOTALS			0.00	12.00	20.00	36.00	12.00	16.00	0.00	27.00	0.0	0.00	123.00	

CLAIM TOTAL

\$




123.00

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

March 31 - April 2, 2009: On March 31, Secretary Adams traveled to San Diego. On April 1 she was the guest speaker at the Environmental Breakfast Club, Chaired the California Climate Action Registry (CCAR) Board meeting, and was the Dinner Speaker at SCRIPPS Institute of Oceanography. On April 2 the Secretary provided the opening welcome remarks and attended the CCAR Navigating the American Carbon World Conference. She also met with Wayne Odum, U.S. President of Shell Oil, and attended several other meetings. On the evening of April 2, she traveled back to Sacramento, CA. Airfare and lodging were provided by CCAR.

8:00-5:00pm	AGENCY ACCOUNTING OFFICE USE ONLY
(13) PRIVATE VEHICLE LICENSE NO.	
(14) MILEAGE RATE CLAIMED \$ 0.550	
AGENCY ACCOUNTING OFFICE USE ONLY PAID BY REVOLVING FUND CHECK NUMBER	

(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate. I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.

CLAIMANT'S SIGNATURE 	DATE	(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT 	DATE
(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse) 			DATE

STATE OF CALIFORNIA - AIR RESOURCES BOARD
TRAVEL EXPENSE CLAIM

ARB/ASD 262A (REV. 1/2008)

CLAIMANT'S NAME Linda Adams				SSN OR EMPLOYEE NUMBER On File				DEPARTMENT Cal/EPA								
POSITION Secretary for Environmental Protection			CB/ID NUMBER	DIVISION OR BUREAU Office of the Secretary				INDEX NUMBER								
RESIDENCE ADDRESS On File				HEADQUARTERS ADDRESS 1001 I Street, 25th Floor				TELEPHONE NUMBER 916-323-2514								
CITY On File		STATE	ZIP CODE	CITY Sacramento		STATE CA		ZIP CODE 95814								
(1) MONTH/YEAR Apr-09	(2)	(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS BREAK-FAST LUNCH		(6) O.T./L, NC, RELO, OR DINNER INCIDEN- TALS	(7) (A) COST OF TRANS.		(B) TYPE USED	(C) CARFARE, TOLLS, PARKING		(D) PRIVATE CAR USE MILES AMT		(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY	
4/13	15:30	Traveled from Sacramento, California to San Diego, CA.	123.90			18.00							0.00		141.90	
4/14	19:00	Secretary Linda Adams Chaired the California-Mexico Border Relations Council Meeting and toured the Tijuana River Estuary.		6.00 10.00		18.00	6.00		SC	50.00		0.00			90.00	
												0.00			0.00	
												0.00			0.00	
												0.00			0.00	
												0.00			0.00	
												0.00			0.00	
(10) SUBTOTALS			123.90	6.00 10.00		36.00	6.00	0.00	0.00	50.00	0.0	0.00		231.90		
CLAIM TOTAL													\$	231.90		
(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required) <u>April 13-14, 2009:</u> As the Chair of the California-Mexico Border Relations Council, Secretary Adams traveled to San Diego, CA on Monday, April 13 to chair the third meeting of the council. On Tuesday, April 14 she conducted the council meeting and visited various sites in the Tijuana River Estuary.																
8:00-5:00pm			AGENCY ACCOUNTING OFFICE USE ONLY													
(13) PRIVATE VEHICLE LICENSE NO.																
(14) MILEAGE RATE CLAIMED \$ 0.550																
AGENCY ACCOUNTING OFFICE USE ONLY																
PAID BY REVOLVING FUND CHECK NUMBER																
(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate. I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.																
CLAIMANT'S SIGNATURE ☐				DATE		(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT ☐				DATE						
(17) SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse) ☐													DATE			